



MONTRÉAL ROSES

Gameday Operations Staff

Position: Gameday Operations Staff

Reports to: Operations Coordinator

Location: Laval, Quebec

Status: Part-time, casual

Summary:

Reporting to the Operations Coordinator, the Gameday Operations Staff member contributes to the smooth running of operations during matches and other events. The role includes providing logistical support before, during, and after the match, collaborating with internal teams (operations, security, ticketing, field), and ensuring compliance with the organization's procedures and standards.

Duties (including but not limited to):

Pre-match

- Arrive on schedule and participate in the team briefing
- Prepare and verify operational areas (access points, locker rooms, field, media zone)
- Set up required equipment (signage, barriers, tables, chairs, accreditations)
- Coordinate with internal teams (security, ticketing, volunteers, technical staff)
- Greet and direct suppliers, officials, and teams as needed

During the match

- Ensure smooth operations in assigned areas
- Greet, guide, and answer questions from athletes, officials, and staff members
- Respond quickly to unforeseen situations and communicate with the supervisor
- Ensure compliance with security procedures and organizational standards
- Provide real-time logistical support (equipment, on-site coordination, adjustments)



Post-match

- Assist with takedown and storage of equipment
- Inspect facilities and report any incidents or damage
- Ensure all areas are secured and restored to order
- Provide a brief debrief to the Operations Coordinator (issues, suggested improvements)

Qualifications:

- Bilingual in French and English (spoken and written)
- Experience in event management or sports operations (an asset)

Required Skills:

- Motivated, resourceful, and detail-oriented
- Ability to work independently and in a structured manner
- Strong interpersonal skills, positive attitude, and energetic personality
- Ability to carry loads of up to 50 lbs
- Available to work outdoors in all weather conditions
- Available for shifts of up to 12 hours on variable schedules
- Knowledge of soccer (an asset)

Our Values:

- **Encourage courage:** Be a bold voice that inspires
- **Excel with integrity:** Prioritize authenticity in everything you create
- **Champion diversity:** Build bridges and break down barriers
- **Celebrate community:** Highlight our supports and our inclusive commitment

To apply, send your résumé and cover letter **before April 8, 2026** to **info@rosesmtl.ca** with **"Application – Gameday Operations Staff"** in the subject line.



The Montréal Roses are committed to ensuring that its recruitment and selection processes and work environment are inclusive. Arrangements are available upon request for individuals involved in all stages of our recruitment and selection processes. Only selected candidates will be contacted.