



## **MONTRÉAL ROSES**

### **Team Manager**

**Position:** Team Manager

**Reports to:** Assistant Sporting Director

**Location:** Montreal, Quebec

**Status:** Permanent, Full-time

**Salary:** To be determined based on experience

#### **About Us:**

Join the Montréal Roses, a movement redefining women's sports, celebrating diversity, and bringing culture to life beyond the field. More than just a soccer team, the Montréal Roses represent a lifestyle, an engaged community, and a bold brand that blends strength, finesse, and passion.

Reporting to the Assistant Sporting Director, the Team Manager will be responsible for organizing, welcoming, and supporting players and their families. The ideal candidate will help ease their transition into their new work and living environment to ensure their overall well-being.

They will also be responsible for coordinating all team travel and supporting day-to-day administrative needs related to player and family integration. Acting as the primary point of contact between the players and the Roses' sporting and administrative leadership, the Team Manager will help maintain strong relationships with key stakeholders and play an essential role in the club's overall stability and success.

#### **Responsibilities (including but not limited to):**

- Act as the primary point of contact for all players and their families
- Work closely with all club departments, both sporting and administrative
- Demonstrate cultural awareness and provide personalized support to both local and international players
- Assist players in finding housing and accessing essential nearby services (schools, daycares, etc.)
- Support players with administrative processes and required documentation (SIN, banking, visa, etc.)
- Serve as the point of contact for all ticket requests from the technical staff (home and away matches)



- Provide regular reports to the Montreal Roses' sporting leadership
- Lead projects assigned by the sporting or administrative management
- Be present at training sessions and home matches as required
- Work with the sporting department and equipment manager on any setup needs before or after training
- Plan and coordinate team travel for away matches (flights, hotel bookings, etc.)

**Qualifications:**

- Degree in Sport Management or a related field
- Minimum of 2 years of experience supporting high-performance athletes and/or sports teams

**You are the ideal candidate if you:**

- Thrive in a collaborative, team-oriented, and goal-driven environment
- Have excellent communication, collaboration, facilitation, and team-leadership skills
- Are highly organized and detail-oriented
- Can excel in a fast-paced, multitasking environment while maintaining strict confidentiality
- Can speak multiple languages (an asset)

**Availability:**

- Must be available evenings and weekends according to the team's schedule
- Must be able to attend club events on evenings and weekends
- Be available to travel with the team for away games

**Our values, your inspiration:**

- Encourage courage: Be a bold voice that inspires others to go further.
- Excel with integrity: Lead with authenticity in everything you create.
- Champion diversity: Build bridges and break down barriers.
- Celebrate community: Elevate our fans, local initiatives, and inclusive commitments.



### **Why join the Montréal Roses?**

- Be part of a one-of-a-kind project at the intersection of sport, culture, and community
- Work in an inclusive environment that values creativity and initiative
- Join a movement that inspires and unites around strong values

To apply, please submit your application, including your curriculum vitae and samples of work, to **info@rosesmtl.ca** by **December 5<sup>th</sup>, 2025**. Be sure to include "Application – Team Manager" in the subject line.

**The Montréal Roses are more than a team. We're a movement.**